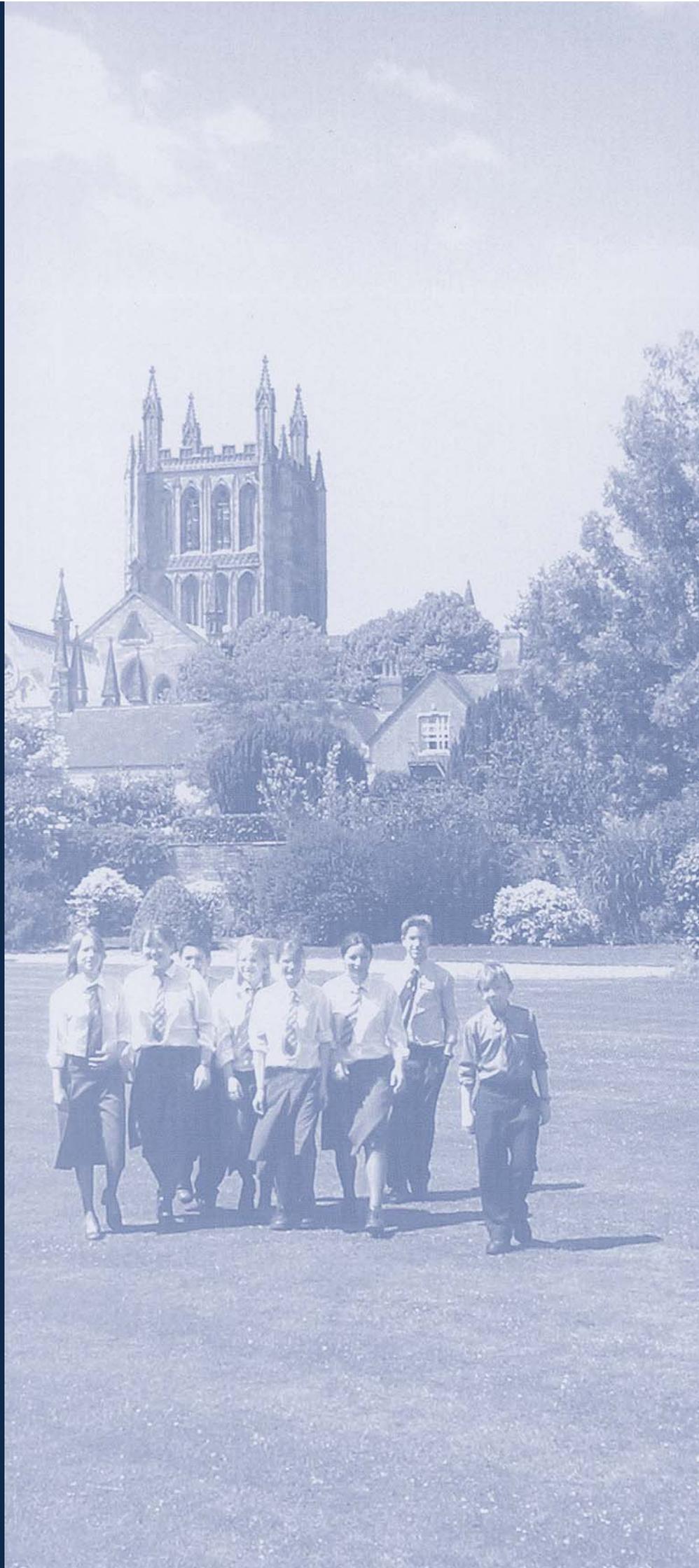


Hereford Cathedral School

Scholarships
and
Bursaries



Admissions Procedure

Admission is usually at 11+, 13+ or 16+ although we are able to make arrangements for children who wish to transfer to Hereford Cathedral School at other ages, subject to a satisfactory performance in an Entrance Examination and to the availability of places.

Visits

We are always pleased to arrange visits for both parents and pupils and believe it is the best possible way to find out about the School. A typical visit would consist of an interview with the Headmaster and a tour of the School, where you would see pupils carrying out their day-to-day activities and have an opportunity to view the School's facilities. Visits usually last approximately one and a half hours.

We also run a programme of bespoke Open Mornings or Afternoons and Taster Days for pupils. Further details of all visits can be obtained from the Admissions Officer who will be pleased to arrange an appointment for you.

Registrations

Parents wishing to enter a child for admission to Hereford Cathedral School are asked to complete a Registration Form, and return it to the Admissions Officer. There is a non-returnable Registration and Examination fee for all pupils seeking admittance to the School.

Current registration fees are:	11+ to 14+	£50
	Common Entrance and 16+	£25

A Registration Form is enclosed with this prospectus. Additional copies may be obtained from the Admissions Officer.

Completion of the Registration Form ensures that the child's name is on the prospective pupil registration entry list and also ensures that the relevant information will be sent to you at the appropriate time. Admission is then dependent upon passing the appropriate Entrance Examination or upon other entrance requirements such as GCSE results.

Admissions at 11+

Pupils seeking entrance to Hereford Cathedral School are required to attend an interview and sit the Junior Entrance Examination. Assessment for entry aims to identify boys and girls who have the potential to flourish at Hereford Cathedral School. We are obviously keen to ensure that prospective pupils are able to make the most of the opportunities on offer and have the knowledge and skills to settle happily into the school.

The interview and Junior Entrance Examination are intended for children wishing to enter Hereford Cathedral School at 11+. Candidates should be under 12 on the 1st September of the year they are intending to enter. Scholarships and bursaries are also available to children entering the school at 11+ (full details are on pages 5-10).

The Interview

This takes place on a separate day prior to the Junior Entrance Examination. Candidates will be interviewed by the Headmaster, or a member of the Senior Management Team, or alternatively a member of the pastoral staff. Candidates are asked to bring something (e.g. musical instrument, trophy, photographs etc) that they would be happy to talk about at interview. Candidates will also be required to read a brief comprehension exercise.

The emphasis of the interview is for pupils to talk about themselves and to highlight their strengths. We hope that by meeting a friendly face prior to the Junior Entrance Examination candidates will be more at ease on the day of the examination. Most pupils enjoy the interview process and are surprised by how straightforward it is.

The Junior Entrance Examination

The Entrance Examination takes place at Hereford Cathedral School on a Saturday morning in late January or early February and consists of tests in Verbal Reasoning, English and Mathematics. The English test lasts 50 minutes and involves a short dictation, comprehension and creative writing exercise.

The Mathematics test is based upon work involved at levels 4 and 5 of the national curriculum and also lasts 50 minutes. The use of calculators is not permitted.

The Verbal-Reasoning Test is a type of IQ test and lasts 50 minutes, preceded by a short practice.

The Reference

The School will require a reference from your child's current school. The Admissions Officer will send a reference form to your child's present school for the Headteacher to complete and return. We regard this as an integral part of the assessment procedure.

Offers of Places

Offers of places will be made by the Headmaster as soon as possible after results are known.

Acceptance of a place

Parents are asked to confirm acceptance in writing to the Headmaster. To secure the place a deposit of £250 is required which will be credited against the last term's account, but will not be returned if parents later decide to decline the place.

Registrations received after the main examination date

Depending upon the availability of spaces, registrations can be received after the main examination. The Admissions Officer will arrange a suitable date and time for candidates to sit the Entrance Examination and attend interview.

Admissions at 13+

We welcome applications at 13+ from pupils at Preparatory Schools or from parents who wish to transfer their child from Secondary Schools into Year 9.

Scholarships and bursaries are available to children entering the School at 13+ (full details are on pages 5-10).

Children attending Preparatory Schools

Hereford Cathedral School operates a deferred Entry Scheme enabling pupils in Preparatory Schools aged 11 to sit for entrance at 13+. Candidates at 13+ may sit either the Common Entrance Examination in June or the School's own 13+ Entrance Exam in mid-May. (see below).

For Common Entrance all candidates will be required to attend an interview and a reference from the pupil's current school will also be required. Candidates will be required to sit written papers in English, Mathematics, French, Science, Geography, History, and Religious Studies and may take the optional papers in Latin/Greek.

Deferred Entry to Hereford Cathedral School

Hereford Cathedral School offers a Deferred Places scheme for 13+ candidates seeking entry into Year 9. Pupils are invited to sit the 11+ entrance assessment at the same time as candidates for 11+ entry. Pupils offered a deferred place for 13+ will not be committed to take up that place until they reach their year of entry, when a deposit will be required at the same time as other Year 9 entries.

Pupils offered a deferred place would still be required to sit Common Entrance for the purpose of setting. Pupils will also be eligible to sit 13+ scholarship exams and other awards as detailed in the school's admissions booklet. Hereford Cathedral School's policy on deferred places at 13+ aims to offer parents and pupils the peace of mind that there is a place available at 13+, whilst at the same time, being able to enjoy the benefits of continued education in prep schools. Further details are available from the Admissions Officer.

Candidates from Secondary Schools

Hereford Cathedral School sets its own Summer Entrance Examination for 13+ candidates. This takes place on a Saturday morning in mid-May. Candidates will normally be in their second year of secondary schooling and be under 14 on the 1st September of the year they are intending to enter. All candidates will be required to attend an interview and a reference from the pupil's current school will also be required. Candidates will be required to sit written tests in English, Mathematics and Verbal Reasoning. Sample papers in English and Mathematics are available from the Admissions Officer.

The English Test (50 minutes) consists of reading and composition and seeks to identify imagination as well as good grammar, punctuation and spelling.

The Mathematics Test (50 minutes) is based mainly upon work involved in levels 5, 6 and 7 of the National Curriculum. The use of calculators is permitted.

The Verbal Reasoning Test (50 minutes). The test is preceded by a practice paper to familiarise candidates with the style of questions involved.

Offers of Places

Offers of places, whatever the level of entry, will be made as soon as possible by the Headmaster.

Acceptance of a place

Parents are asked to confirm acceptance in writing to the Headmaster. A deposit of £250 is required to secure the place, which will be credited against the last term's account, but which will not be returned should parents decide later not to accept the place.

Admissions at 16+

Entrance to Hereford Cathedral School's Sixth Form is assessed by interview with both the Headmaster and the Head of Sixth Form. A reference will be requested from the candidate's present school. Offers of places are made by the Headmaster and are usually conditional upon the candidate achieving at least 5 subjects at GCSE at Grade B or above. Candidates must obtain a GCSE grade C or above in English Language and Mathematics. Candidates will normally be expected to have achieved at least a Grade B in the subjects they wish to study at A level.

Acceptance of a Place

Parents are requested to confirm acceptance of a place in writing to the Headmaster. A deposit of £250 is required to secure the place, which will be credited against the last term's account, but which will not be returned if parents later decide to decline the place.

Candidates are requested to inform the Admissions Officer of their GCSE results as soon as possible after they have been announced in late August, when final joining instructions will be sent.

Scholarships and Bursaries are available to candidates entering the Sixth Form (see pages 5-10).

Scholarships and Bursaries

The school seeks to find a balance between recognising excellence and providing support to pupils whose parents are unable to afford school fees. Scholarships reward excellence and can result in a reduction in school fees. Bursaries provide financial support to families who would not otherwise be able to support a child's education at Hereford Cathedral School. Bursaries can be awarded to supplement a scholarship. Details of scholarships and bursaries are included below.

Scholarships

The school offers academic, artistic, musical, sporting and all-rounder scholarships. Scholarships are guaranteed for the total number of years the child is at the school, subject to good progress. If, however, effort, progress or behaviour is judged to be unsatisfactory, the school reserves the right to withdraw the scholarship. Where a pupil has achieved two scholarships or more the value of the highest award will apply and additional scholarships will be awarded in name only. In general, Scholarships are only awarded to pupils entering the school at age 11, 13 and 16. Pupils that enter at intermediate ages may be able to apply for a scholarship at a later stage. Pupils that have had the opportunity to apply for a scholarship are not allowed to make subsequent applications with the exception of Art Scholarships at 13+ and sixth form scholarships.

Scholarships at 11+

Dean's Scholarships

These are academic awards each with a value of 15% of school fees.

Shortly after the Junior Entrance Examination up to twenty of the best candidates will be invited back for a Scholarship Day, on the basis of which the Headmaster will make the awards.

There is no application form to complete; all Junior Entrance Examination candidates are automatically considered for this scholarship procedure if their results are good enough.

Music Scholarships and Exhibitions

The Director of Music assesses candidates for awards. The top candidates may be awarded a music scholarship with a value of 10% of school fees.

Other candidates may be awarded a Music Exhibition, in which case they will be given free music lessons on an instrument and, in exceptional circumstances, on their second instrument.

Auditions will be held each year for 11+ candidates in the first half of the spring term. Candidates will be asked to play 2 contrasting pieces of their choice on each instrument offered and will also be tested in sight-reading and aural work. Questions of a general musical nature may also be asked.

At 11+ it is expected that all candidates will have reached the standard required by Grade 4 of the Associated Board before applying. General promise of musicianship is of the greatest importance; a distinction at Grade 4 is sometimes more promising than a lower pass at a higher Grade, although it is stressed that a candidate need not have actually taken the examination before applying.

Sports Scholarships

Sports Scholarships are assessed by the PE Department, each with a value of 10% of fees.

Candidates should have regularly represented their school's first team and at least be of the standard required for county selection in one of the major sports offered by the School. All candidates will also be required to give a demonstration of their sporting skills.

All-rounder Scholarships

All-Rounder Scholarships are assessed by the Headmaster, each with a value of 10% of fees.

Scholarships at 13+

Dean's Scholarships

Dean's Scholarships are academic awards for outstanding results in the 13+ examination, each with a value of 15% of school fees.

Art Scholarships

Art Scholarships are assessed by the Head of Art, with a value of 10% of school fees. One award will be available to internal applicants as Art scholarships are not available in Years 7 and 8.

The Art Scholarship examination is held on a Saturday morning in mid May and consists of a three hour observational drawing. On the day of the examination candidates will hand in a portfolio of work before the examination starts. The candidates' portfolio will be assessed and a written critique produced. A copy of this assessment will be sent to parents, together with the Headmaster's letter announcing the results of the examination.

The portfolio should reflect samples of both school work and work reflecting a personal interest in the subject. Candidates' personal work will demonstrate particular areas of interest such as painting, drawing, photography, model making etc. The Head of Art will be happy to give advice to any candidate about the nature of his/her portfolio.

Music Scholarships and Exhibitions

The Director of Music assesses candidates for awards. The top candidates may be awarded a music scholarship with a value of 10% of school fees.

Other candidates may be awarded a Music Exhibition, in which case they will be given free music lessons on an instrument and, in exceptional circumstances, on their second instrument.

At 13+ the equivalent appropriate standard is Grade 5 of the Associated Board. The auditions will be held in the first week of March.

Candidates offering more than one instrument and especially an orchestral instrument, will be particularly welcome. Exhibitions will not usually be given to candidates who only offer voice.

Sports Scholarships

Sports Scholarships are assessed by the PE Department, each with a value of 10% of school fees.

All-rounder Scholarships

All-Rounder Scholarships are assessed by the Headmaster, each with a value of 10% of fees.

Scholarships at 16+

Applicants for all sixth form scholarships will be expected to sit both the verbal reasoning and critical reasoning papers in addition to the requirements of the specialist departments.

Dean's Scholarships

Dean's Scholarships are academic awards for outstanding results in the 16+ scholarship examination, with a value of 15% of school fees.

Candidates are invited to apply for a Sixth Form Scholarship by writing a letter of application stating why they feel they should be considered. This letter should be received by the Headmaster at the latest by the start of half-term in February. This letter of application should indicate the two subjects in which the applicant wishes to be examined and the names of two academic referees.

Candidates will then be invited to the School for a Sixth Form Scholarship Day on a Saturday morning in early March. During this day, each applicant will have:

A verbal reasoning test (45 minutes and 10 minutes practice).

First subject specific paper (75 minutes). Designed to examine insight and ability rather than taught knowledge.

Second subject specific paper (75 minutes). Designed to examine insight and ability rather than taught knowledge.

A critical reasoning paper (90 minutes).

Part 1 - A technical writing exercise in response to a variety of stimulus material on a current moral and ethical issue

Part 2 - The opportunity to plan, construct and present a written argument in response to personal reading

Please note that candidates can take Art as one of their academic choices of the Scholarship. In this case the candidate will have an informal interview with the Head of Art where he/she will present a portfolio of Artwork. The portfolio should reflect samples of both school work and work reflecting a personal interest in the subject. Candidates' personal work will demonstrate particular areas of interest such as painting, drawing, photography, model making etc. The Head of Art will be happy to give advice to any candidate about the nature of his/her portfolio.

Successful scholars will demonstrate:

Academic insight and ability in two of their prospective A level subjects.

A willingness to be fully involved in the life of the school.

An all round intellect as measured by their performance in the verbal reasoning test and critical reasoning paper.

Dean's Scholarships and All-rounder Scholarships are required to have an academic potential of obtaining at least three very good passes at A level as exemplified by a strong GCSE mock examination profile and supported by the opinion of their referees.

Art Scholarships

Art Scholarships are assessed by the Head of Art, with a value of 10% of school fees.

Art Scholarships are held on Saturday morning in early March and consists of a formal interview with the Head of Art where he/she will present a portfolio of Artwork.

The portfolio should reflect samples of both school work and work reflecting a personal interest in the subject. Candidates' personal work will demonstrate particular areas of interest such as painting, drawing, photography, model making etc. The Head of Art will be happy to give advice to any candidate about the nature of his/her portfolio.

Music Scholarships and Exhibitions

The Director of Music assesses candidates for awards. The top candidates may be awarded a Music Scholarship, with a value of 10% of school fees.

Other candidates may be awarded a Music Exhibition, in which case they will be given free music lessons on an instrument and in exceptional circumstances, on their second instrument.

Candidates should have reached at least Grade 7 distinction standard in their main instrument and at least Grade 5 distinction standard in their second instrument. All candidates will be required to perform on both instruments at the audition. Auditions will be held in the first week of March.

The Director of Music would warmly recommend that candidates visit prior to the audition period for an informal pre-interview. This can be of substantial benefit on the day of the interview.

Sport Scholarships

Sports Scholarships are assessed by the PE Department, with a value of 10% of school fees.

Candidates should have gained at least regional representative honours at any age group in one of the major sports offered by the School, e.g. Herefordshire boys should have represented the Midlands in cricket, North Midlands in rugby; Herefordshire girls, the West of England for hockey or the Midlands for netball. Candidates maybe required to give a demonstration of their sporting skills.

All-rounder Scholarships

All-rounder Scholarships are assessed by the Headmaster, each with a value of 10% of school fees.

Notes

Where an award is not made for a given scholarship, the School may vire funds to increase the above awards or increase bursary funds. It is possible to be awarded a scholarship and still be eligible for bursarial support. Scholarships are retained throughout the school life of the pupil, subject to satisfactory performance. Further details concerning the awards of music and sport awards can be obtained from the Admissions Officer. Applications for **all** awards must be submitted to the Admissions Officer no later than **two weeks before the Junior Entrance Examination (11+), Summer Entrance Examination (13+) or 16+ Scholarship Examination.**

Only pupils who join the school after 11+ main entrance examination, are eligible to enter the 13+ scholarship examination, usually held during May

Bursaries

A limited number of Bursaries are available each year to a number of families who would not otherwise be able to consider sending their child to Hereford Cathedral School. Bursaries can be awarded to supplement a scholarship, or simply as a means to supporting pupils who have passed the entrance exam. The amount of bursary awarded is based on a sliding scale according to parental income and is assessed annually. Bursaries will only be awarded on a means-tested basis. A child is unlikely to qualify for a bursary if parental income is in excess of £41,000 per annum.

Registration and Bursary Request Form

Parents wishing to apply for a Bursary should complete both the registration and bursary request section found at the back of this folder. These forms should then be returned to the Admissions Officer who will, upon receipt, forward a financial questionnaire asking for provisional financial details. This should be completed and returned prior to the entrance examination.

Offers of Bursaries

Offers of Bursaries will be made by the Headmaster as soon as possible after results of the entrance examination are known.

Acceptance of a Bursary

Upon acceptance of a place at Hereford Cathedral School, the Bursar will send a further questionnaire asking for exact financial details.

Conditions of a Bursary Award

A Bursary will be available for the total number of years the child is at the school, subject to good progress and behaviour, and an annual means-tested update. If, however, progress and behaviour is judged to be unsatisfactory, the school will reserve the right to withdraw the Bursary. Parents would be given at least one term's notice for the intention to withdraw the Bursary, during which time the pupil would have the opportunity to improve to the required standard and thereby retain it.

Fourth Child Allowance

A 20% allowance is available to all parents in respect of fourth and subsequent children in Hereford Cathedral School. This allowance takes place regardless of when the children were present at the school, however previous children must have attended the senior school for a full five year period for the fourth child allowance to be awarded. The fourth child allowance is awarded from September 2006, but with no retrospective awards being given.

The Ogden Trust Bursary

The Ogden Trust offers sixth form bursaries to students from state maintained schools who wish to study Science A Level subjects at independent schools. Hereford Cathedral School is one of the independent schools chosen by the Ogden Trust to support sixth form Ogden bursaries.

The requirements for applicants are:

- Minimum of 5 subjects at grade A GCSE
- Previously educated entirely in the state sector
- Applying to take science subjects at A-level, including Maths and Physics
- Joint parental income of less than £30,000 (schools may operate their standard means-testing procedures, provided similar)*
- British nationality
- Intending to go on to take a Maths or Physics related degree at University

* Please note that candidates with joint parental income up to £40,000 may be considered if (a) both parents working (b) one or more siblings

Important note: Schools are required to make a visit to a candidate's home before an Ogden award is made, and give the Trust a written report of that visit.

For further details, please go to www.ogdentrust.com or contact the Admissions Officer at HCS.

Special Educational Needs and Disability

After the first occurrence this phrase is abbreviated to SEN/D

If your child has a special educational need and/or disability, the school has a process of consultation and assessment in order to decide (a) what special arrangements (if any) are needed for your child to take the entrance examination and (b) what special requirements your child has as a school pupil and whether these can be satisfactorily catered for by reasonable adjustments at HCS. Please apply early enough to allow six calendar weeks before the entrance examination for this process of consultation and assessment to be completed. Otherwise the school reserves the right to postpone your child taking the entrance examination until (a) the above has been decided; and to delay the making or refusing of an offer of a place at the school until (b) the above has been decided.

Consultation process will involve discussion with the parent(s) of the applicant (always) and (as appropriate) with the applicant, with his/her teacher(s) at his/her present school with the education psychologist/medical practitioner/other relevant professional(s) involved. If appropriate, we may ask to visit and observe the applicant at home and/or at his/her current school; we may also ask the applicant to visit HCS with his/her parent(s) to assess - for example - how well he/she would cope with moving around the various buildings of the HCS site. Apart from the standard registration fee which applies to all applicants, the school will make no extra charge for this consultation and assessment process. If at the end of the process the parent(s) decide not to continue with the application so that the child does not take the HCS entrance examination, then the school will refund all of the registration fee apart from an administration charge of £10.

Non-disclosure of SEN/D

Failure by parents to disclose a child's known SEN/D will invalidate any offer of a place at the school. On the child's SEN/D becoming apparent to the school, the school will begin the process of consultation and assessment, as above. If the school decides that it is appropriate for the child to retake the entrance examination, a second examination fee will be charged, equal to the current registration fee. If the child is already a pupil at the school and the outcome of the consultation and assessment process is that HCS cannot satisfactorily cater for the child's needs by making reasonable adjustments, then the child will be required to leave HCS. The parent will not be entitled to a refund of any part of the fees for the current term. HCS will give reasonable assistance to the parent(s) to find a school capable of meeting the child's needs and will liaise appropriately with that school.

SEN/D discovered or acquired later

Cases may arise when an existing pupil at HCS proves to have a previously undetected SEN/D, or when a pupil acquires a short-term# SEN/D as a result e.g. of an illness or an accident. In these cases the school will begin the process of consultation and assessment as above. If the outcome of the consultation and assessment process is that HCS cannot satisfactorily cater for the child's needs by making reasonable adjustments, then the child may be required to leave HCS. A proportion of the fees for the current term will be refunded (10% per week remaining after the child's leaving the school – half term week excluded). HCS will give all reasonable assistance to the parent to find a school capable of meeting the child's needs and will liaise appropriately with that school. **However**, depending on the individual circumstances, in the case of a child who has already been a pupil at HCS for a substantial period of time, if the school and the parents agree that there are good social, pastoral or academic reasons for the child remaining at HCS despite the school's inability to cater fully for the child's needs after making all reasonable adjustments, then the Headmaster may agree to the child so remaining a pupil at the school.

#Short term SEN/D

In the case of an accident or illness causing a pupil any short term SEN/D, after consultation with the parents and the relevant professionals, the school may be prepared to make temporary arrangements that would be beyond what is reasonable in the long term, providing that these do not disadvantage (rather than inconvenience) fellow pupils. A minor example that occurs regularly: *a pupil with a leg in plaster attends school on crutches for a number of weeks; during this time other members of the class carry his/her bag around the school from lesson to lesson, fetch his/her lunch tray in the dining hall and help in similar ways.*

This is in line with caring methods of the school; it teaches a useful lesson in itself and will be reciprocated as the need arises in the future.

A copy of the school's special educational needs and disability policy may be obtained from the Admissions Officer (01432 363506).



Hereford Cathedral School

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